

國民學校  
家長教師會

Kwok Man School Recognized Parent-teacher Association

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Address : No. 30 Kwok Man Road,  
Cheung Chau

13<sup>th</sup> January, 2023

Dear Parents/Guardians,

Nomination of Parent Manager for the 9<sup>th</sup> Incorporated Management Committee

The term of service of parent manager and alternate parent manager for the 8<sup>th</sup> Incorporated Management Committee (IMC) of Kwok Man School (hereinafter referred to as “The School”) will come to end on 31<sup>st</sup> March, 2023. The Recognized Parent-teacher Association (RPTA) of The School now seeks enthusiastic parties to register as candidates for the position of parent manager or alternate parent manager of the 9<sup>th</sup> IMC. All parents and/or legal guardians of current pupils of The School are eligible for the candidature. Self-nominations or nominations of other eligible parents and/or legal guardians are welcome. In the latter case, the nominator must first seek consent from the nominee prior to nomination submission. Election details are as follows:

Vacancies: **2 (1 for Parent Manager; 1 for Alternate Parent Manager)**

Nomination Period : 13<sup>th</sup> Jan 2023 – 3<sup>rd</sup> Feb 2023 (12P.M.)

Voting Method and Date : 1) Please place your vote into the ballot box situated in the Conference Room (G/F) opposite to the General Office of The School **from 9A.M. to 1P.M. on 24<sup>th</sup> February, 2023**

2) Please return your ballot papers to the class teachers through your children by **24<sup>th</sup> February, 2023**

Counting of Votes : Scheduled at **1P.M, 24<sup>th</sup> February, 2023** (Friday).

Announcement of Election Results :

The counting of votes will be followed by an immediate public announcement of the election results. The results will be uploaded to The School’s website on the following day. A school notice will also be distributed to all students for parents’ review.

Information for Candidates :

All candidates must provide to The School's Returning Officer a concise self introduction (about 100 words) and, in the self introduction, give clear indication whether or not by registering as a candidate, the candidate will be in violation of section 30 of the Education Ordinance regarding school manager registration\*.

To nominate, parents and/or legal guardians must submit a nomination reply slip to a class teacher on or before 3<sup>rd</sup> February, 2023; alternatively, parents and/or legal guardians can put it in the ballot box in the Conference Room (G/F) before 12P.M. on 3<sup>rd</sup> February, 2023. A school notice will be released at a later date on 10<sup>th</sup> February 2023 with more details on votes and candidate's election platforms.

Yours faithfully,

The 9<sup>th</sup> IMC Parent Manager Preparatory Committee



\*For reference, please refer to the <Guide for Parent Manager Election>, released by the HKSAR Education Bureau.

*If there is only one parent manager vacancy and one alternate parent manager vacancy, the one who obtains the greatest number of votes will be nominated for registration as the parent manager whereas the one who obtains the next greatest number of votes will be nominated for registration as the alternate parent manager. When two or more candidates obtain the same number of votes, the decision shall be made by The School's Returning Officer by means of drawing lots.*